

## **ICCAA Board Meeting September 20<sup>th</sup>, 2014.**

**Next meeting: November 8<sup>th</sup>, 2014.**

People present:

Katie Stark, Sarah Rae, Laura Crockett, Elise Vreede, Chyanne Lopez, Allie Balocletti, David Hollingsworth, Melanie Fellows, Daniel McDonald, Alex Kohne, Nicholas Kohne.

### **Upcoming Events:**

Alumni Reception at Angel's Sing-December 20<sup>th</sup>, 2014

- Last year was not as well attended
- Promotion for the event needs to start at the end of October especially with having the alumni meeting that morning.
  - o Postcard will be sent as it has been done in years past.
- Need to have means available for alumni to update their information at the concert.
  - o There should be tables to do that at the table prior to the concert as well as at the reception.

### **Alumni Choir- Laura Crockett, point person**

- Concert night of January 3<sup>rd</sup>
- Will be singing with IYC
  - o Possibly Kantorei, CA/BC also.
- What has been done so far:
  - o Using similar set up as "Silver Singers", which kicked off in May, 2014.
  - o The ICC office has started planning
  - o Venue
    - Chapel on Marian University's campus
    - Should be free, still awaiting conformation. Have been working with ICC Alumni Parent, Claire Bain.
    - Cannot do Butler secondary to cost.
  - o Schedule
    - Friday, January 2<sup>nd</sup>. Tentative rehearsal from 6-8pm.
    - Proposed: reception to follow immediately after rehearsal from 8-9pm.
    - Saturday, January 3<sup>rd</sup>.
      - Morning rehearsal at Chapel on Marian's Campus
      - Lunch on own
      - 3pm call time for all singers
      - 5pm-6pm concert.
  - o Singers could learn 4 pieces that will be sung with IYC.
  - o Budget (based on 75 singers)

- \$25.00 per singer to participate
    - Singers can pay \$30.00 to become an official member of the ICCAA.
  - Admission
    - \$10.00 for adults, \$5.00 for kids.
  - See Budget Allotment for further details on ICCAA Website.
    - Based on initial calculations, will have \$1,000 profit. Unclear if this will be given back to the ICCAA.
- Registration
  - Will be done online.
  - Mr. Leck would like it to remain open until Angel's Sing, will make that the end date.
  - To encourage early registration will include an event/alumni T-Shirt.
- Information will be sent to Alumni as soon as venue has been solidified. **Goal is to have registration out by early October, 2014.**
- What needs to be done going forward:
  - In the future, the hope is that the alumni association will take over this project planning completely. Will become a part of the budget as well as a fundraiser.

#### **Other Items of Business:**

- **Bylaw Revisions**
  - Stagger elections to counteract turnover
  - According to bylaws, newsletter needs to be sent out. Responsibility of historical committee?
- **Dues**
  - \$5.00 as discussed with alumni choir
  - Dues in general:
    - New IYC/ICC graduate. Free membership for one year
    - Paid annually but can offer lifetime membership price.
  - Benefits
    - Alumni will get discounted price for future alumni choirs and concert tickets.
    - Newsletter
    - Gold Alumni bar for ICC Pin.
    - Out of State- Possibility of deferring some of the fee to the regional chapters to fund their endeavors.
  - Will discuss this further at November 8<sup>th</sup> meeting.
- **Elections**
  - Those who are applying for the a position on the board:
    - Requirement is that they are able to attend meetings via phone or in person.

- Board member can be from out of state.
  - Officers need to be in state.
  - Interested party fills out application
  - Application is presented to the Executive Board
  - Executive Board votes on the applicants to put on slate
  - People may be nominated also.
- Applications due October 10<sup>th</sup>
  - Board will decide slate by October 24<sup>th</sup>
- Election ballot will be released online on October 25<sup>th</sup>, 2014 via Facebook and email.
- Voting will close on November 8<sup>th</sup>, 2014 during the ICCAA meeting. Results will be announced that day after the meeting.
  - Officers will also be voted on that day.
- Morning of December, 20<sup>th</sup> before Angel's Sing there will be an annual meeting where the new leaders will be announced.
- Will also have regular board meeting with new officers on January 2<sup>nd</sup> prior to rehearsal for Alumni Choir. Kick off for 2015.
- **Alumni Outreach, Elise Vreede Point Person**
  - Creation of Regional Chapters and Regional Chapter Presidents.
  - Application is currently circulating for Regional Chapter Presidents
    - Due September 22<sup>nd</sup>, 2014.
    - Laura Crockett and Elise Vreede will then be holding interviews.
    - Alumni Outreach Committee will then appoint the Regional President.
    - Presidents required to come to all executive board meetings via phone or google hangout.
  - Once President has been nominated, the chapter will be self-perpetuating and an autonomous body under the ICCAA Umbrella.
    - There will be a vice-president, secretary, treasurer, etc.
    - Will have elections/follow same by-laws as the ICCAA
  - Purpose of the regional chapters:
    - Create more opportunities for out of state alumni to network with other ICC Alumni and stay connected.
    - Each regional chapter will be passing along information in regards to local concerts, ICC appearances, etc.
    - Each chapter may also set up their own fundraising events.
  - Proposed Regions
    - East Coast
    - South
    - West Coast
    - Mid-west
    - Mountains

- These are subject to change at the discretion of the Chair Alumni Outreach and the committee based on Alumni distribution.
  - Contact information of ICC Members will be distributed to the appropriate Regional Chapter President. Elise Vreede currently holds master list.
- **Historical Committee, Sarah Rae Point Person.**
  - Still working on updating alumni information. Pushing them to do it via website.
  - Pictures on Remembering Cheryl West ICC Page have been helpful.
  - Currently welcoming new committee members and new ideas for creative endeavors surrounding this.
    - Encourage past members to send in photos and videos from their time in ICC. Can send it via email or by Facebook page.
    - Need to be better about engaging Alumni from 1980's-early 1990's.
      - Encourage alumni to post stories about this on Facebook on the ICCAA.
  - Encourage alumni to join committees!
  - Is there a database on the ICC Website?
    - Not at this time, new website has just been launched.
- **Alumni T-Shirt**
  - ICCAA does not have an official logo at this time.
  - What has been proposed is to create a specific event T-Shirt for the Alumni Choir.
    - Estimate \$10.00 per shirt cost.
    - Will charge \$15.00 per shirt, unless they paid dues while signing up for the alumni choir.
  - Another T-shirt will be made once an ICCAA official logo has been decided.
    - Stephen McCoy will consult ICC logo designer in regards to both shirts.
      - Two designs will be proposed for the event t-shirt, which will be voted upon at the next meeting.
    - Ask to incorporate unique ICC logo.
- **ICC 30<sup>th</sup> Anniversary**
  - 2015-2016 season
  - Need to create ad hoc committee to plan a special event for 30 years of alumni.
    - Chair of committee will sit on the ICC General Board to help plan.
    - Those who are interested should email Stephen McCoy.
  - Start brain storming ideas
    - Collage calendar encompassing all 30 years.

- Overall, highly encourage Alumni to participate in events such as Big Fun Event and Choral Festival.
- **ICC needs help from Alumni to spread the word about ICC for singer recruitment.**