



Attendance Notice - 2<sup>nd</sup> Semester

Date: \_\_\_\_\_

Singer's Name: \_\_\_\_\_

Choir: \_\_\_\_\_

Per ICC policy, singers are allotted \_\_\_ absences per semester/\_\_\_ absences per year. At the end of the first semester, totals in each of the subcategories below, will be carried forwarded to the second semester. Singers are encouraged to attend make-up rehearsals in advance of absences. Attending make-up rehearsals in advance, allows a singer to accrue make-up rehearsals for future needs. Also, please remember that a mandatory school performance will not be counted as an absence if the singer obtains their school director's and ICC director's signatures on a pre-arranged absence form in advance of their mandatory school performance.

Unexcused absences (all must be made-up) SubTotal: \_\_\_\_\_

1st semester: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_
Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_
Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

Make-ups recorded Minus: \_\_\_\_\_

1st semester: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_
Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_
Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

Excused absences (allotted \_\_\_ per semester/\_\_\_ per year) Plus: \_\_\_\_\_

1st semester: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_
Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_
Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

Singer is required to attend \_\_\_\_\_ make-up rehearsals with the \_\_\_\_\_ Choir. \_\_\_\_\_ Choir's rehearsals are on \_\_\_\_\_ @ \_\_\_\_\_ P.M. and \_\_\_\_\_ @ \_\_\_\_\_ P.M..

Director

Choir Coordinator

To report absences from rehearsals and performances, or if you have attendance questions, please contact your Choir Coordinator \_\_\_\_\_ at \_\_\_\_\_.